

STATE OF CONNECTICUT DEPARTMENT OF ENVIRONMENTAL PROTECTION

Vacancy Announcement

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

POSTING DATE: 11/16/10 **CLOSING DATE:** 11/29/10

POSITION: Environmental Intern **POSITION #:** 97318 and 97319

LOCATION: Bureau of Materials Management and Compliance Assurance,

Permitting and Enforcement Division

ANNUAL SALARY: \$37,464 (ES15-Step1)

ENVIRONMENTAL INTERN w/ Bachelor Degree: \$37,464 (ES 15-1) ENVIRONMENTAL INTERN w/ Master Degree: \$38,815 (ES 15-2)

TYPE OF POSITION: Full-time, Permanent

State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer.

DESCRIPTION OF DUTIES:

The Department of Environmental Protection is recruiting for two Environmental Intern positions. The successful candidates will be responsible for assisting staff of a higher grade in the Water Permitting and Enforcement Division in the performance of the following tasks:

Review and process general permit registrations for storm water and/or industrial wastewater discharges in order to protect the waters of the state from pollution; Assist in the establishment of the electronic filing system for general permit registrations; Assist in the implementation of electronic filing system to publish general permit registrations. Assist in the development and implementation of the electronic review of requests on Department's web page and the public users page. Review of registrations for general permit compliance. Review engineering reports, plans and specifications related to the conveyance and treatment of storm water and/or industrial wastewater; May assist in field investigations at sites of existing and proposed storm water and/or industrial wastewater treatment and disposal systems; May assist in the initiation of enforcement actions to bring non-compliant dischargers back into compliance with applicable laws and regulations; May represent the Department at public hearings, meetings and in court proceedings; Work with municipal, federal, and other state agency officials; and Other tasks as necessary to meet the statutory responsibilities of the Department related to storm water and/or industrial wastewater permitting and enforcement.

SPECIAL REQUIREMENTS, PHYSICAL REQUIREMENTS, AND/OR WORKING CONDITION:

May be required to travel and must possess a valid driver's license. May be required to attend evening meetings.

PREFERRED CANDIDATE WILL HAVE:

- Excellent written and oral communication skills
- Excellent interpersonal skills,
- Good organizational skills and ability to prioritize and track multiple tasks;
- Good problem solving and critical analysis skills; computer proficiency;
- Knowledge of state and federal water pollution control laws and regulations.
- The preferred candidate must have relevant course work or experience in the following areas: water
 pollution control or wastewater treatment; environmental chemistry, sanitation; interpreting and enforcing
 environmental laws and regulations, interpreting chemical analyses of wastewater.
- Advanced computer skills and experience using web-based applications are a plus.

• (Qualified college students graduating in December 2010 may be interviewed and considered for hire. Candidates must successfully complete degree requirements and graduate before hire.)

APPLICANTS MUST MEET THE FOLLOWING CONDITIONS (EXPERIENCE AND TRAINING REQUIREMENTS):

Candidates must have a Bachelor's or Master's degree in a scientific or technical discipline related to the environmental field including but not limited to the biological, earth, or physical sciences; environmental planning; environmental law; leisure services; geographic information systems; geography with a concentration in geographic information systems; environmental or natural sciences; or natural resources. Candidates must have some knowledge of basic theories, principles and practices of environmental and policy analysis; some knowledge of basic statistics and computer usage; general knowledge of environmental program planning principles and practices; interpersonal skills; oral and written communication skills; analytical skills; research and organizational skills; ability to understand and interpret legislation and technical data.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

TO APPLY: Please send CT-HR-12 and CT-HR-13 application forms, resume, cover letter and college transcript(s), including the position # before the close of business on the date indicated above. Current State employees must provide a copy of his/her last two performance appraisals. APPLICATION PACKAGES WILL NOT BE CONSIDERED WITHOUT ALL OF THE ABOVE MENTIONED DOCUMENTS.

SEND APPLICATIONS TO:

Department of Environmental Protection Human Resources Division 79 Elm Street Hartford, CT 06106-5127 Attn: Anne Dana

Telephone: (860) 424-3006

The Department of Environmental Protection is an affirmative action/equal opportunity employer and service provider.

In conformance with the Americans with Disabilities Act, DEP makes every effort to provide equally effective services for persons with disabilities. Individuals with disabilities who need this information in an alternative format, to allow them to benefit and/or participate in the agency's programs and services, should call (860) 424-3051 or (860) 418-5937 or e-mail Marcia Bonitto, ADA Coordinator, at Marcia.Bonitto@CT.Gov. Persons who are hearing impaired should call the State of Connecticut relay number 711.